



BOU/Admin 2(281)/2000/ 1030

Date : 17 Falgun, 1431
2 March, 2025

Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earned leave from 07-04-2025 to 21-04-2025 to Ms. Masuma parvin, Deputy Director (Arch), Engineering And Estate Division, BOU to perform Umrah Hajj in kingdom of Saudi Arabia (KSA). She will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard. She will be accompanied by her husband M A Maleque.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

S. Karim
02-03-2025

Md. Shahriar Karim
Deputy Director (Personnel-1)
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বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয় কম্পিউটার বিভাগ সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
ডায়েরী নং.....	2096
তারিখঃ.....	02/03/25
সিস্টেম এনালিস্ট/নেট সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ সহকারী প্রোগ্রামার/ASANA	
সহ সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME	
সহ পরিচালক/সহকারী প্রোগ্রামার/AHME	

Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. Ms, Masuma parvin, Deputy Director (Arch), Engineering And Estate Division, BOU.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. Director, Finance & Accounts Division, BOU.
11. University Engineer, Engineering And Estate Division, BOU.
- ✓ 12. System manger/ Director Computer Division, BOU. (Please take necessary action to upload the office order on BOU Website).
13. Personal Secretary, Office of the Vice-Chancellor, BOU.
14. Visa Officer, The Royal Embassy of Saudi Arabia, House # 05 (NE), Road # 83, Gulshan, Dhaka-1212
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
16. PA to Registrar, BOU.
17. BOU Web site Address: <http://www.bou.ac.bd>