

No: BOU/Admn-1(184)/2010/ 3395

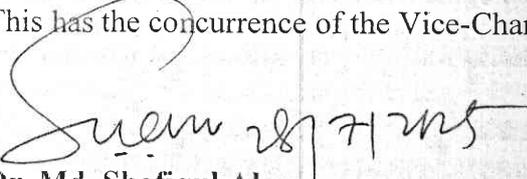
Date: 13 Srabana 1432
28 July 2025

Office Order

This is to notify that the Bangladesh Open University (BOU) is hereby granting Study Leave to **Ms Meherin Munjarin Ratna**, Associate Professor (Bangla), Open School of Bangladesh Open University for a period of 01 (one) year to undertake PhD Programme in the Department of Linguistics, University of Dhaka, Dhaka as per decision of the 104th meeting of Standing Committee for Advanced Studies, Training and Research of BOU held on 29 June 2025 on the following terms and conditions:

1. That the leave will be effective from 01 August 2025;
2. That on return, after completion of the said study, she will work in Bangladesh Open University for the same period of leave availed of, failing for which she will have to pay the BOU compensations as may be assessed by the university authority;
3. That the progress and standard of higher study should be satisfactory and she should send progress reports on expiry of every 6 (six) months;
4. That she will join Bangladesh Open University as soon as she completes the said course;
5. That her service during her study leave will be governed by BOU rules;
6. BOU will not bear any expenses for her said study at the University of Dhaka, Dhaka;
7. That she has to obtain release order from Administration Division of Bangladesh Open University.

This has the concurrence of the Vice-Chancellor of Bangladesh Open University.


Dr. Md. Shafiqul Alam
Registrar
Mobile: 01754459902

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
কম্পিউটার বিভাগ	
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
ডায়েরী নং.....	৩৩০৫
তারিখঃ.....	২৯/৭/২৫
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়ার মাস্টার/ সহঃ প্রোগ্রামার/ASANA	
সহঃ সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME	
সহঃ পরিচালক/সহকারী প্রোগ্রামার/AHME	

Copy forwarded for information and necessary action to:

1. Ms Meherin Munjarin Ratna, Associate Professor (Bangla), Open School, BOU;
2. Dean, Open School, BOU;
3. Director (In-charge), Finance & Accounts Division, BOU;
4. Director/System Manager, Computer Division, BOU, Gazipur (for kind necessary action to upload the office order on BOU Website);
5. PS to VC (for VC's kind information), VC's Secretariat, BOU, Gazipur;
6. Joint Director (Addl.Charge), Personnel-1, Teacher Section, Administration Division, BOU. [He is requested to take necessary steps for her release from the University];
7. Personnel file / Office copy.